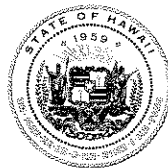


LINDA LINGLE  
GOVERNOR OF HAWAII



FAXED  
MAR 17 2004

PAT SASAKI  
EXECUTIVE DIRECTOR

CHIYOME L. FUKINO, M.D.  
DIRECTOR OF HEALTH

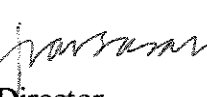
Telephone  
(808) 586-0100

Fax  
(808) 586-0185

STATE OF HAWAII  
EXECUTIVE OFFICE ON AGING  
NO. 1 CAPITOL DISTRICT  
250 SOUTH HOTEL STREET, SUITE 406  
HONOLULU, HAWAII 96813-2831

March 17, 2004

TO: Aaron Fujioka  
Administrator  
State Procurement Office

FROM: Pat Sasaki   
Executive Director  
Executive Office on Aging

STATE OF HAWAII  
EXECUTIVE OFFICE ON AGING

4 MAR 18 AM 3:5

SUBJECT: CRISIS PROCUREMENT REQUEST

The Executive Office on Aging (EOA) is withdrawing the Crisis Procurement request dated March 9, 2004. Prior to our meeting on March 8, 2004, EOA asked Maui County Office on Aging (MCOA) to explore a 103D Emergency Procurement to secure a contractor at the county level. The County Executive was out of town. The staff left in charge of the situation felt EOA should do the procurement, especially since the county Chapter 103D specialist was out of town until the following week. At the time of our meeting on March 8, 2004, EOA thought a request for Crisis Procurement was the only way to insure the continuity of personal care services for Maui County's vulnerable, frail elderly.

When the County Executive returned to town, EOA explained the situation. MCOA's County Executive decided to pursue the Chapter 103D option, as it was felt MCOA would be able to restore personal care services quicker than EOA. EOA received confirmation on March 15, 2004, that MCOA had received approval for Emergency Procurement under 103D. We did not want to retract our request until MCOA's request was approved, in the event MCOA changed its position again or was denied by Maui County.

Therefore, EOA is withdrawing its request for Crisis Procurement. We appreciate your assistance with this matter. Mahalo.

CTC/ta

cc: Chiyome Fukino, M.D.  
Elvira Lee  
Patty Chang

CR 04-01

LINDA LINGLE  
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.  
DIRECTOR OF HEALTH



PAT SASAKI  
EXECUTIVE DIRECTOR

Telephone  
(808) 586-0100

Fax  
(808) 586-0185

STATE OF HAWAII  
EXECUTIVE OFFICE ON AGING

NO. 1 CAPITOL DISTRICT  
250 SOUTH HOTEL STREET, SUITE 406  
HONOLULU, HAWAII 96813-2831

MAR 16 10:31  
STATE OF HAWAII  
EXECUTIVE OFFICE ON AGING

March 9, 2004

TO: Aaron Fujioka  
Chief Procurement Officer  
State Procurement Office

THROUGH: Chiyome Leina'ala Fukino, M.D. *Chiyome Leina'ala Fukino*  
Director of Health

FROM: Pat Sasaki *Pat Sasaki*  
Executive Director  
Executive Office on Aging

SUBJECT: REQUEST FOR CRISIS PROCUREMENT

The Executive Office on Aging (EOA) is requesting approval to execute a Crisis Purchase of Service to secure personal care services for frail, older adults in Maui County.

Personal Care is one of the eight services of the KUPUNA CARE Program, designed to meet the needs of frail older adults wishing to remain independent in their own residences. The objective of Personal Care is to provide professional assistance to clients and their caregivers with needs in performing activities of daily living for the frail individual. The service provides personal assistance, stand-by assistance, supervision or cues for persons with the inability to perform one or more of the following activities of daily living (ADL): eating, dressing, bathing, toileting, transferring in and out of bed/chair, or walking.

As of March 6, 2004, the provider of personal care terminated its services, leaving forty-six clients on Maui; three clients reside on Molokai and six on Lanai without services. Clients receiving personal care are very frail, unable to perform activities of daily living and the majority is incontinent. Without the necessary personal care assistance, the health and safety of the clients will deteriorate rapidly and may require out of home placement and potential hospitalization.

WITHDRAWN 3/17/04

CR 04-01

Aaron Fujioka  
March 9, 2004  
Page 2

The need for the Crisis Purchase of Service is a temporary measure to provide continuity of services to those most in need. The period to be covered by the crisis procurement is March 6, 2004 through September 5, 2004. During this time, a competitive purchase of service shall be executed to secure a provider for the remaining period of the biennium, September 6, 2004 through June 30, 2005.

The EOA plans to approach potential providers of services during the interim such as Hawaii Healthcare Professionals, Care Resources and Attention Plus. The amount to be expended over the six-month period is approximately \$90,000.

The EOA proposes to transition the procurement process to all four Area Agencies on Aging in the next fiscal biennium to begin July 1, 2005. Hence, this allows time to work with the four area agencies to prepare them for the tasks and responsibilities.

If you have any questions, please contact Caroline Cadirao, Grants Manager at 586-0100. We look forward to your decision. Mahalo.

☐ APPROVED

☐ DISAPPROVED

\_\_\_\_\_  
Aaron Fujioka  
State Procurement Officer

\_\_\_\_\_  
Date